



# RIVER VALLEY SCHOOL DISTRICT

660 West Daley Street

≈

Spring Green, Wisconsin 53588

≈

Phone: 608-588-2551

---

362.3

## **Disposal Of Library Instructional Materials**

To maintain a quality library collection, it is necessary to discard items regularly

Reasons for discarding include:

- a. Condition of the item
- b. Items that have had very little circulation in the past 5 years.
- c. Currency/datedness/accuracy of content/relevance to the curriculum.
- d. Inferior or faulty visual and sound quality.
- e. No longer meets the needs of the students and faculty

When library materials are to be discarded, the district may make these items available to the area community libraries or other publicly funded educational associations. If there is not interest in said items, any remaining items will be discarded at the discretion of the LMC Specialist and other school personnel.

APPROVED: April 13, 2006