



RIVER VALLEY SCHOOL DISTRICT

660 West Daley Street

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Spring Green, Wisconsin 53588

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Phone: 608-588-2551

751.1

Bus Routing and Scheduling

The Business Manager will work with the transportation contractor to approve bus routes for the school district. Routes shall be arranged by the transportation contractor in such a way as to equalize, as nearly as possible, the length of routes and size of loads to provide for efficient utilization of buses with final approval of the Business Manager.

River Valley school buses, whether owned by the district or private contractors, shall not travel into privately owned driveways, roads or dead-end roads to pick up students on regular bus routes unless such areas have been defined by the transportation supervisor as turnarounds. This action has been taken for the following reasons:

- a. In many cases the driveways are in poor condition.
- b. Some driveways are excessive in length and require additional time on the routes.
- c. The district has many farm areas in which roads are accessible; however, the number precludes the possibility of traveling into each one due to additional mileage and time on the bus routes.

If there is no parent/responsible person present at the bus stop to greet the student who is kindergarten age or younger, the student will not be allowed to exit the bus.

The bus driver will then notify the bus company that he/she is keeping the student on the bus and will continue on with the bus route. In the meantime, the bus company will try to contact the parent by phone. If the parent cannot be contacted by phone, the emergency contact person listed for the student will be contacted by phone. Arrangements will be made during this phone conversation as to where the parent/emergency contact person can safely receive the student. The meeting point might be:

- the school; OR
- the bus company (located on Hwy. 23 in Spring Green); OR
- another location determined during the phone conversation.

Kindergarten students may be dropped off at baby-sitter, if the baby-sitter is on an established route and if it doesn't overload a bus.

Buses will travel on township and county roads only. Parents/guardians shall be expected to bring or transport students to the township or county roads.

LEGAL REF.: Section 121.56 Wisconsin Statutes

CROSS REFERENCE: Policy #751.3 – Bus Rules and Regulations

APPROVED: July 13, 1989

REVISED: September 11, 2008
APPROVED: November 13, 2008