



# RIVER VALLEY SCHOOL DISTRICT

660 West Daley Street

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Spring Green, Wisconsin 53588

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Phone: 608-588-2551

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Rule 345.53

## Criteria for Admittance Into The HSED Program

The following criteria and steps are to be used for students wishing entrance into the HSED program at River Valley High School:

1. The student must currently be enrolled at RVHS.
2. The student must have reached his/her 17th birthday before an application can be obtained and filled out.
3. The HSED Program Consideration Notice is sent to high school administrators.
4. A request for testing skill levels is made to the HSED Director.
5. If the scores are acceptable for entrance, with the reading score at least 9.5 to 10, a meeting with the parent or guardian is set up with the HSED Director to explain the HSED program.
6. If at this point all the above criteria is met but the HSED Program has no openings, a receipt of application date would be placed on the application.
7. If the current enrollment in the HSED class is below capacity and the parties wish to continue with the process, the contract is signed for 10 hours of attendance.
8. The contract starting date will be determined.
9. The contract is signed by the district Administrator and then sent to MATC Reedsburg to be signed by the Administrator of the Reedsburg campus.
10. A copy of the signed contract is sent back to the River Valley HSED instructor. The contract hours of attendance may be modified later depending on the individual student's progress in the HSED program.

Once the applications have been received by the high school principal, the following criteria will be used for acceptance into the HSED program:

1. The current enrollment in the HSED class must be below the capacity of the class.
2. The HSED Program allows students to start at their individual skill levels and progress at their own pace. Because the classes are not taught by EEN certified teachers and the HSED students are under the case load of the HSED director, a student who has an IEP indicating that both the parents and the school feel the child is in need of special EEN services at River Valley High School, that student will not be enrolled in the HSED Program.

3. The student must have turned 17 years of age before the start of the semester in which the student wishes to enroll in the HSED program.
4. The student is encouraged to maintain a job or community services accounting for at least 15 hours a week.
5. The HSED student is not to be encouraging other students to violate school rules for discipline and/or attendance and therefore the HSED student is to have no contact with any River Valley student or students from other school districts on or off the school grounds during regular school hours. The only exceptions to the no contact rule would be those students who have permission to eat lunch in the high school cafeteria or those HSED students who are enrolled in mainstreamed class at the high school.
6. When openings occur in the HSED program, students meeting the criteria listed above will be admitted based on the date the completed application was received and all criteria was met. As openings occur, those students completing their applications at the earliest date will be placed in the program first.

REVISED: October 24, 1996

APPROVED: November 14, 1996