



# RIVER VALLEY SCHOOL DISTRICT

660 West Daley Street

≈

Spring Green, Wisconsin 53588

≈

Phone: 608-588-2551

---

361-Rule

## Selection Guidelines

### Criteria for Selection

Educational goals of the Board, individual student learning modes, teaching styles, curricula needs, faculty and student needs, existing materials and networking arrangements must be considered in developing the media collection.

To build a well-balanced collection of merit and significance, materials in all forms must be measured by objective guidelines. Since the library does not promote particular beliefs or views, the collection will contain various positions on important questions. The Library actively strives to ensure that materials representing many differing views and a broad diversity of human thought and creativity are represented in its collection. A balanced collection reflects a diversity of materials, not necessarily an equality of numbers.

The following criteria shall be used for the evaluation and selection of instructional materials:

### **Instructional materials should:**

- a. Be relevant to today's world.
- b. Represent artistic, historic and literary qualities.
- c. Reflect problems, aspirations, attitudes and ideals of the society.
- d. Be an accurate, authentic and reliable representation of the given information.
- e. Contribute to the objectives of the instructional program.
- f. Make significant and long-term contribution to the existing collection.
- g. Be appropriate to the level of the user.
- h. Represent all aspects of differing viewpoints on controversial subjects.
- i. Provide a stimulus to creativity.
- j. Be written, produced and published by authoritative and reputable individuals or groups.

### Donated Materials

Materials that are donated to the district become the property of the school with no stipulations attached. As such, donated materials will be held to the same criteria as purchased materials and used, shelved, or disposed of based on Selection Policy.

### Procedures for Selection

In selecting materials for instructional programs, the certified personnel will evaluate the existing instructional materials, assess curricula needs, examine new materials, consult reputable, professionally prepared selection tools and solicit recommendations from faculty, administrators and students. Parents, students and other citizens are also encouraged to recommend instructional materials.

APPROVED: August 12, 1982

REVISED: March 9, 1989

APPROVED: April 13, 1989

REVISED: March 16, 2006  
APPROVED: April 13, 2006