



RIVER VALLEY SCHOOL DISTRICT

660 West Daley Street

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Spring Green, Wisconsin 53588

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Phone: 608-588-2551

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Closed Door Student Conferences

This policy is designed to reduce the risk that a staff member may be falsely accused of some impropriety.

When an administrator/teacher holds a closed-door conference with a student(s), a witness must be present or others must have the ability to see into the room.

In the event the conference requires strict confidentiality, where a witness is not present and others are not able to see into the room, a teacher/administrator may meet with a student privately but shall immediately thereafter document the conference and the reason for the conference.

APPROVED: July 11, 1991

REVIEWED: November 1997

REVISED: January 10, 2019

APPROVED: February 14, 2019