



# RIVER VALLEY SCHOOL DISTRICT

660 West Daley Street      ≈      Spring Green, Wisconsin 53588      ≈      Phone: 608-588-2551

533 Exhibit

## Disclosure Statement - Employee

The tremendous responsibility the River Valley School District has to its school children and community necessitates the following information from all applicants regarding **arrests\*** and convictions\*. A record of **arrest or** conviction does not **necessarily** prohibit employment; however, failure to complete this form accurately and completely may mean disqualification from consideration for employment or may be cause for dismissal if employed. Applicants must report any **record of arrests or** convictions that occur subsequent to the time they initially complete this form. **Provide all the information requested within three work days to the District Administrator, River Valley School District, 660 W. Daley Street, Spring Green, WI 53588.**

FULL NAME \_\_\_\_\_

OTHER NAMES USED \_\_\_\_\_ *Last* \_\_\_\_\_ *First* \_\_\_\_\_ *Middle* \_\_\_\_\_ DATES USED \_\_\_\_\_

SOCIAL SECURITY NUMBER \_\_\_\_\_ DOB \_\_\_\_\_ SEX  M  F

Have you ever been convicted\* of or do you presently have pending arrests\* for any violations of law? ~~other than minor traffic violations? (In accordance with state law convictions or pending charges will not be used or considered unless they are substantially related to circumstances of the particular job.)~~ \_\_\_\_\_ YES \_\_\_\_\_ NO

If yes, please fill in the information below and attach a letter of explanation. If you have more than two convictions or pending charges, list them on a separate sheet.

### ARREST/CONVICTION INFORMATION

1. Conviction or Pending <b>Charge Arrest</b>		Date <del>of Conviction</del>	Court <del>of Conviction</del>
City	State	Length of Jail Time	
Remarks		Length of Terms of Probation	
2. Conviction or Pending <b>Charge Arrest</b>		Date <del>of Conviction</del>	Court <del>of Conviction</del>
City	State	Length of Jail Time	
Remarks		Length of Terms of Probation	

~~\*Arrest includes, but is not limited to, information indicating that an individual has been questioned, apprehended, taken into custody or detention, held for investigation, arrested, charged with, indicted or tried for any felony, misdemeanor, or other offense pursuant to any law enforcement or military authority.~~

~~\*Conviction includes, but is not limited to, information indicating that an individual has been convicted of any felony, misdemeanor or other offense, has been adjudicated delinquent, has been less than honorably discharged, or has been placed on probation, fined, imprisoned, placed on extended supervision, or paroled pursuant to any law enforcement or military authority.~~

~~\*CONVICTION means the final judgment of a verdict or a finding of guilty, a plea of guilty, or a plea of no contest, in any state or federal court of competent jurisdiction in a criminal case regardless of whether an appeal is pending or could be taken. Conviction does not include a final judgment, which has been expunged by pardon, reversed, set aside, or otherwise rendered invalid.~~

I authorize the investigation of all statements contained herein and understand that any document relevant to this information may be reviewed by the agents of the River Valley School District. I understand that my employment ~~or volunteerism~~ is not finalized until the background investigation has been completed.

I certify that the answers given by me in this application are true and correct without omissions of any kind. I agree that the District shall not be held liable in any respect if my employment is terminated because of false statements, answers or omissions made by me on this application. In consideration of the school district's review of this application, I hereby release the district as well as all providers of information from any liability and for any damage that may result from the furnishing and receiving of this information.

Signature \_\_\_\_\_ Date \_\_\_\_\_

This school district is an equal opportunity employer. ~~and does not discriminate.~~ Hiring will be conducted so as not to discriminate against any applicant or employee on the basis of ~~Applicants are considered for all positions without regard to~~ political affiliation, race, color, ~~sex~~, gender, sexual orientation, religion, creed, national origin, ancestry, age, marital or veteran status, disability, handicap, ~~or~~ arrest record or conviction record, or any other reason prohibited by state or federal laws. ~~to the extent a conviction is not substantially related to the position.~~ Exceptions to this policy may be made in accordance with state and federal laws.