



RIVER VALLEY SCHOOL DISTRICT

660 West Daley Street

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Spring Green, Wisconsin 53588

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Phone: 608-588-2551

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Professional Staff Recruiting/Hiring

The Board has the legal responsibility for approving the employment of all professional staff. While this responsibility cannot be waived, the Board assigns the responsibility for staff member recruitment to the district administrator. The district administrator shall post professional staff vacancy notices in each school in accordance with provisions of the current employee agreement. In addition, he/she shall inform appropriate placement agencies of any professional staff vacancy and seek out the best possible candidates for such positions.

Professional staff members shall be contracted by the Board, upon recommendation of the district administrator. Persons recommended for employment shall meet the qualifications established by law and by the Board for the type of position for which the recommendation is made.

All persons employed by the Board shall complete the necessary employment forms required by state and federal laws and regulations.

LEGAL REF.: Sections 111.31 - 111.39 Wisconsin Statutes
118.195
118.20
118.22
118.24
120.12(1)
121.02(1)(a)

CROSS REF.: Policy #511 - Equal Opportunity Employment
Policy #532 - Professional Staff Contracts
RVEA Contract, Article 15

APPROVED: June 8, 1989

REVISED: August 12, 1999

APPROVED: September 9, 1999