



# RIVER VALLEY SCHOOL DISTRICT

660 West Daley Street

≈

Spring Green, Wisconsin 53588

≈

Phone: 608-588-2551

---

681

## **Financial Reports and Statements**

The Business Manager shall be responsible for maintaining the financial books and records of the district in auditable form. He/she shall prepare or cause to be prepared all fiscal reports, keep necessary records to control adequately the financial transactions of the district, and prepare financial statements.

The Board shall receive monthly financial statements. Such other financial records or reports as may be determined necessary by the administration or Board shall be presented periodically.

The Business Manager shall file all fiscal reports and statements with local, state or federal agencies as may be required.

LEGAL REF.: Sections 65.90(3) Wisconsin Statutes  
120.16(4)  
120.18

APPROVED: July 13, 1989  
REVISED: February 24, 1997  
APPROVED: March 31, 1997