



RIVER VALLEY SCHOOL DISTRICT

660 West Daley Street

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Spring Green, Wisconsin 53588

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Phone: 608-588-2551

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Equipment Donations

The School Board welcomes donations but also acknowledges that in order to maintain control over the District's educational program and student activities and to best pursue the District's goals, there needs to be close communication between the potential donor/sponsor and school officials prior to the donation of any equipment.

The District encourages borrowing and using personal property and equipment for the District's educational program and student activities. To ensure the personal property and equipment being utilized conforms with District procedures, staff members (including co-curricular advisors) that utilize personal property and equipment must make their supervisor aware of the items and use. The District accepts responsibility for the return of all equipment in a timely manner and in its original condition as borrowed and may be financially responsible for the cost of any repair resulting from loss or damage while in use.

All equipment donations in excess of \$100.00 in value shall be submitted to the District Administrator and presented to and approved by the School Board. Gifts or donations having a total value of less than \$100.00 can be made directly to and accepted by the a Building Principal or Business Manager, who will in turn inform the School Board, of such gift. These minor gifts must conform to all the conditions outlined in this policy.

All gifts or donations shall become the sole property of the district to be used at the discretion of the Board, unless otherwise specified in the bequest.

In addition, a gift or donation must not:

- begin a program which the Board would be unwilling to take over when gift and grant funds are exhausted;
- bring undesirable or hidden costs to the District;
- place restrictions on the District;
- be inappropriate or harmful to the educational program of the District or to students;
- be in conflict with any provision of the general school laws or public laws.

CROSS REFERENCE: 840 Gifts to the District

APPROVED: July 11, 1991

REVISED: January 9, 2020

APPROVED: February 13, 2020