



RIVER VALLEY SCHOOL DISTRICT

660 West Daley Street

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Spring Green, Wisconsin 53588

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Phone: 608-588-2551

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School Volunteers

The River Valley School District recognizes that volunteers contribute valuable services to the students and staff. The Board encourages the use of volunteers to enhance communication and cooperation between the students, staff members, and the community.

1. Any individual who wishes to provide volunteer service to the district excluding current district employees will need to complete a Confidentiality Agreement/Disclosure Statement with the understanding that a criminal background check will be completed on them. This includes all individuals who volunteer in the schools on a regular basis, and all volunteers who chaperone school sponsored field trips.
2. Volunteer coaches/advisors who provide services for co-curricular activities need to sign a letter of appointment on an annual basis and must be approved by the Activities Director.
3. Background Checks/Consumer Reports on all volunteers will be repeated every 5 years or when deemed necessary.
4. Volunteers will be covered under the district's liability insurance policy while performing services authorized by the school principal or their direct supervisor (teacher, head coach, director, or head advisor).
5. Volunteers are expected to abide by the school district's regulations and rules when performing assigned responsibilities. Principals, teachers, coaches, advisors, and directors will provide the volunteer an introduction to and explanation about their roles and responsibilities. Principals, teachers, coaches, advisors, and directors will make the appropriate handbooks available to volunteers.
6. Acceptance of all volunteers must be approved by the Building Administrator. The River Valley School District reserves the right to terminate volunteer service at any time. The River Valley School District does not discriminate on the basis of gender, race, color, national origin, ancestry, religion, creed, sex, age pregnancy, marital or parental status, sexual orientation or disability.

CROSS REFERENCE: Policy #861-Exhibit 1 – Confidentiality Agreement/Disclosure Statement

APPROVED: October 10, 2013

REVISED: January 10, 2019

APPROVED: February 14, 2019

REVISED: January 12, 2023

APPROVED: March 9, 2023