

FIGURE 2

Leave, Holiday, and Vacation Benefits

	Reimbursable *	Vacation	Holidays
Administration	12 days	(Only 12-month administrators are eligible) 20 days	10 days (Labor Day, Thanksgiving, Day After Thanksgiving, Christmas Eve Day, Christmas Day, New Year's Eve Day, New Year's Day, Friday in Spring, Memorial Day, Independence Day)
Teaching Staff	12 days	0 days	2 days (Labor Day, Memorial Day)
Services Staff (Groups A and B)	12 days	Group A- Network Administrator = 1 Year = 5 days 2 years = 10 days 8 years = 15 days (20 days grandfathered for staff hired prior to July 1, 1998) 14 years = 20 days Group A- School Nutrition Supervisor and Group B = 0 days	Group A = 10 days (Labor Day, Thanksgiving, Day After Thanksgiving, Christmas Eve Day, Christmas Day, New Year's Eve Day, New Year's Day, Friday in Spring, Memorial Day, Independence Day) Group B = 2 days (Labor Day, Memorial Day)
Support Staff 12-Month Full-Time (Groups A and B)	12 days	1 Year = 5 days 2 years = 10 days 8 years = 15 days (20 days grandfathered for staff hired prior to July 1, 1998) 14 years = 20 days	10 days (Labor Day, Thanksgiving, Day After Thanksgiving, Christmas Eve Day, Christmas Day, New Year's Eve Day, New Year's Day, Friday in Spring, Memorial Day, Independence Day)
Support Staff 9-Month	12 days <u>prorated</u>	0 days	5 ½ days (Labor Day, Thanksgiving, Christmas Day, New Year's Day, Friday in Spring- ½, Memorial Day)
Part-Time Staff 12-Month (20+ hours)	12 days <u>prorated</u>	<u>prorated</u> 1 Year = 5 days 2 years = 10 days 8 years = 15 days (20 days grandfathered for staff hired prior to July 1, 1998) 14 years = 20 days	10 days (Labor Day, Thanksgiving, Day After Thanksgiving, Christmas Eve Day, Christmas Day, New Year's Eve Day, New Year's Day, Friday in Spring, Memorial Day, Independence Day)

- * 1. Employees hired after July 2013 may accumulate 90 reimbursable days.
 2. Employees hired prior to July 2013 and have 90 to 120 days accumulated may accumulate no more than 120 days; but if use causes days to fall below 90 days, 90 will be the maximum allowed to accumulate.
 Employees with less than 90 days will be allowed to accumulate 90 days maximum.